

Bildeston Parish Council

Minutes of an extraordinary meeting of the Parish Council held Monday 8th June 2026, 7.30pm, at Chamberlin Hall, Chamberlin Close, Bildeston.

Present:	
Cllr Philip Alcoe	Clerk – Angela Chapman
Cllr Richard Lester	1x resident
Cllr Ray McCann	
Cllr Stuart McCreddie	
Cllr Robin Sidgwick	
Apologies: County Cllr Robert Lindsay, District Cllr Deborah Saw	

C723/26/27 Chairman's Welcome & Apologies

Chairman Ray McCann welcomed all to the meeting. Apologies noted.

C724/26/27 Co-option of Councillor. Stuart McCreddie co-opted onto the Parish Council. Declaration of Acceptance of Office signed. Chairman Ray McCann welcomed Cllr Stuart McCreddie to the PC.

C725/26/27 Declaration of pecuniary and non-pecuniary interests. Cllr Richard Lester – St. Mary's PCC, Kings Pightle Nature Reserve, Sports Field/ Pavilion committee.

C726/26/27 Requests for dispensation in respect of pecuniary interests. None.

C727/26/27 Minutes of Last Meeting held 11th May 2026 and 1st June 2026 approved as a true record of the meetings.

C728/26/27 Public Session – to include County Councillor and District Councillor reports.

Adjourned 1932hrs to receive reports from County and District Councillors and consider any matters raised by local parishioners.

Reports in 1st June 2026 meeting minutes.

Reconvened 1933hrs.

C729/26/27 Planning Applications

Planning Appendix A - Items for comment

DC/26/02034

Land South West Of Chamberlin Close Bildeston Ipswich Suffolk IP7 7EZ

Application under Section 73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/24/04070 dated 19/11/2024 - Erection of 2no. dwellings with associated cart lodges, external works and landscaping. Erection of 2 bay cartlodge and store with workshop above for existing residential property no.8 Chamberlin Close.

Deadline: 8th June 2026.

No comment.

Planning Appendix B – Items determined by Babergh District Council

DC/26/01599

Proposal & Location of Development:

Application for works to trees in a Conservation Area - Ash tree at the back of the garden against fence and overhanging neighbours property. Tree is a lapsed Pollard, I propose to re-pollard it back to original points, leaving the main bole.

71 High Street, Bildeston, Ipswich, Suffolk IP7 7ER

Babergh District Council as Local Planning Authority, hereby give notice that it DOES NOT WISH TO OBJECT.

C730/26/27 Clerks Report

Ashtons Solicitors – the Deed of Grant documents for the Chamberlin Close roadway had to be returned to Ashtons, as the plan of the roadway and access was incorrect. The PC has now received the amended copy and this is being reviewed.

Welcome pack – distribution is complete. We need to keep an eye on who moves into Weavers Grove, and make sure new residents are delivered a copy. I received an anonymous ‘corrected’ copy in the post. If the resident would like to come forward perhaps they would like to join the PC as a Councillor.

Smith of Derby – The engineer has returned and fitted the new part. They are confident this will solve the past problems. I will now contact Smith of Derby to discuss the guarantee once the clock has been working correctly for a good period of time.

Environmental Improvement project – this is ongoing. Meeting with Richard Parmee/ Babergh still awaited.

Finances

Insurance renewal needs to be reviewed and agreed.

The Internal Auditor’s report is ready. Cllrs need to read and note the recommendations.

The AGAR has been amended due to a skewing of figures on Scribe. The new AGAR form to be reviewed and approved at this meeting.

C731/26/27 Projects and Progress Reports

- a. Playground monthly report – logged on SharePoint. Quotes for materials and labour for a new platform on the multi-play equipment were given to the meeting via a report from Cllr Robin Sidgwick. A limit of £250.00 was approved for the work. A resident has offered to help with the work.
The cushions in the gazebo have constantly been taken out of the structure and strewn around the playground, leaving them wet and dirty. On the last inspection half of them had disappeared. It was agreed to take the rest of the cushions away.

C732/26/27 Administrative, Finance and Governance Reports

- a. Payments for approval. Payments approval ratified from 1st June meeting. Cllrs McCann and Sidgwick to authorise.

Payee	Description	Net of VAT
Unity Trust Bank	Bank charges	7.00
Clear Insurance Management	Insurance renewal	1,676.03
An Accounting Gem	Accountancy fees	34.12
Parish Council Websites	Website hosting	228.00
Parish Council Websites	Website maintenance	60.00
SMS	Microsoft 365 subs	43.89
Viking	Stationery	81.50
Go Start Transport	Grant	500.00
Keith Avis Printers Ltd	Printing leaflet	146.00
KGT Fencing	Environmental management	126.00
Paul Barham	Environmental management	556.00
R McCann	Chairmans expenses	48.25
A Chapman	Clerks expenses – admin costs	39.00
A Chapman	Clerks salary	-.-
HMRC	PAYE & NIC	225.71

- b. Approval and signing of the Scribe monthly accounting reports – checked and signed - ratified.
- c. Internal Auditor’s report – received and noted. Add to July meeting agenda.
- d. AGAR Annual Governance and Accountability Return 2025/26 Form 3 –

AGAR Section 1 Annual Governance Statement 2025/26 – amended form reviewed, approved and signed

AGAR Section 2 Annual Accounting Statement 2025/26 - amended form reviewed, approved and signed

- e. Insurance renewal – reviewed renewal, approved and authorised payment. It was noted the playgrounds will need to be inspected weekly. To be added to the July meeting agenda.
- f. Ashtons Solicitors – Chamberlin Close roadway – waiting for amended plan

C733/26/76 Matters to be brought to the attention of the Council

None.

C734/26/27 Items for next agenda

Items to be sent to the Clerk for consideration

A concept for the telephone box

Standpipes for Market Place and Ipswich Rd triangle

Neighbourhood Plan

Working Group list

Playground weekly inspections

Sports Field container

Meeting closed 2030hrs.

Date of next meeting: Monday 6th July 2026 7.30pm, at Chamberlin Hall, Bildeston.

Village website: www.bildeston.org