

Bildeston Parish Council

Draft Minutes of the Annual Meeting of the Parish Council
held Monday 13th May 2024, 19:00hrs,
at the Sports Pavilion, Consent Lane, Bildeston.

Present:	
Cllr Alex Banks	District Councillor Deborah Saw
Cllr Sarah Leigh-Hunt	Clerk – Angela Chapman
Cllr Richard Lester – Vice-Chair	
Cllr Virginia Tuck - Chairman	4x residents inc. Tim Hooper & Nick English – B Natural, Shaun Moffat – Bildeston Community Support Group.
Apologies: County Cllr Robert Lindsay, Cllr Ray McCann	

C461/24/25 Election of Chairman

Cllr Lester proposed Cllr Tuck, Cllr Banks seconded.

C462/24/25 Acceptance of Office

Cllr Tuck agreed to hold the role of Chairman of the Parish Council for a further year. Cllr Tuck indicated she would carry out the role until May 2025.

C463/24/25 Election of Vice Chairman

Cllr Leigh-Hunt proposed Cllr Lester, Cllr Banks seconded.

C464/24/25 Acceptance of Office

Cllr Lester agreed to hold the role of Vice-Chairman of the Parish Council for a further year.

C465/24/25 Chairman's Welcome & Apologies

Chairman Tuck welcomed all to the meeting.

C466/24/25 Declaration of pecuniary and non-pecuniary interests. Cllr Richard Lester – King Pightle Nature Reserve, St. Mary's PCC & Sports Field & Pavilion.

C467/24/25 Requests for dispensations in respect of pecuniary interests. None.

C468/24/25 Minutes of Last Meeting held 8th April 2024, one amendment, add Cllr Lester to payment authorisation. Then approved as a true record.

C469/24/25 Public Session to include County Councillor and District Councillor reports.

Adjourned 1904hrs to receive reports from County and District Councillors, and consider any matters raised by local parishioners.

TMJ Interiors – noise nuisance

Residents have reported further noise nuisance in the village. TMJ are aware, as well as Joanna Hart/ Babergh District Council Environmental Protection Officer and District Councillor Deborah Saw. TMJ have confirmed they are investigating.

Resident – reported the stream at Chelsworth Rd bridge is still blocked with a large tree trunk. This is concerning as the main sewerage pipe for the village and Hitcham is nearby. DC Saw confirmed she had contacted the Environment Agency and will send another email. Cllr Banks will contact the landowner.

Shaun Moffat/ BCSG – the group are looking for a new 'home' to store and distribute from. BCSG have been offered a portacabin and need a site to locate it which will need an electrical connection. Several suggestions were tabled, in any case, a proposal from the group would need to be put forward to relevant landowners.

DC Saw agreed to find out if planning permission would be needed for the portacabin. Wherever the portacabin may be sited, a ground rent would expect to be paid.

Resident – Chamberlin Close – despite investigations and meetings into the road maintenance/ responsibilities, further research is needed. Clerk to contact solicitors and residents of Chamberlin Close.

B Natural – Tim Hooper and Nick English gave an overview of last years festival, and distributed accounting figures. It now costs £20k to put the festival on, all the money is fundraised and from grants. The fundraising Christmas Market will run again this year – Sunday 10th December 2024. A quiz and an event with the PTA at the primary school are also being held to raise funds. The festival dates for 2024 are 6th/ 7th & 8th September. Tim confirmed the group is now registered under the Charity Commission as a CIO – Charitable Incorporated Organisation.

The group are applying for grants from the Rural England Prosperity fund to cover capital expenditure.

B Natural requested a grant from the PC for the same amount as last year. Clerk to send a grant application form. PC agreed in principle, ratify at June meeting.

CC Robert Lindsay

Report from Suffolk County Councillor Robert Lindsay can be seen on www.bildeston.org / Parish Council/ Meetings/ 2024/ Documents.

DC Deborah Saw

Report from Babergh District Councillor Deborah Saw can be seen on www.bildeston.org / Parish Council/ Meetings/ 2024/ Documents.

Reconvened 2003hrs.

C470/24/25 Planning Applications

Planning Appendix A - Items for comment

DC/24/01625

Proposal: Full Planning Application - Severance of existing property to form 2No. dwellings.

Location: Verandah House, 150 - 152 High Street, Bildeston, Ipswich Suffolk IP7 7EF

Deadline: 9th May 2024; time extension to 16th May 2024

Comments: No objection.

DC/24/01626

Proposal: Application for Listed Building Consent - Internal works to facilitate severance of existing property to form 2No. dwellings.

Location: Verandah House, 150 - 152 High Street, Bildeston, Ipswich Suffolk IP7 7EF

Deadline: 9th May 2024; time extension to 16th May 2024.

Comments: No objection.

Planning Appendix B – Items determined by Babergh District Council

None.

C471/24/25 Progress and Projects Reports

- a. **Grove cemetery** – signs ordered, Clerk will organise installation. The new noticeboard to be located just inside the first entrance, near hedge. Robin Sidgwick will make the board and install, PC to fund the materials.
- b. **Bildeston Community Support Group** – new storage and distribution site being sought.
- c. **Anglian Water – water main pipe replacement** – the PC have been in contact with AW. There is no further update on the start date. PC requested parking for residents at the old Taylors Garage site. AW will investigate although they will be using the site for materials storage.
- d. **Update on village amenities:**
Arrangements for the Sue Andrews historical presentation – Sat 8th June 2024 - confirmed. Clerk to contact Chamberlin Hall regarding room set up and refreshments. Cllr Leigh-Hunt advised she may not be available for this event.

C472/24/25 Administrative, Finance and Governance Reports

- a) Payment for approval – payments list approved and signed by Cllr Lester. Payments to be authorised by Cllrs Tuck and Leigh-Hunt as follows:

Payee	Description	Net of VAT
An Accounting Gem	Accountancy fees	26.25
Chamberlin Hall	Room hire	60.00
Clear Insurance M'ment	Insurance renewal	1,062.64
Parish Council Websites	Website annual hosting fee	228.00
Parish Council Websites	Website maintenance	60.00
Collins Skip Hire	Skip hire	270.00
Paul Barham	Environmental management	£706.00
Bildeston Recreation Ground	Room hire – Toddler Group	270.00
Hudsons	Signs Grove Cemetery	85.00
A Chapman	Salary inc sports field admin support	--
A Chapman	Expenses	76.00

- b) Scribe monthly accounting reports – Cllr Lester checked and signed off reports.
c) AGAR and Accounting Statement – approved and signed
d) Internal Audit report noted
e) Insurance renewal considered, agreed to renew
f) Chamberlin Hall grant request – after discussion and a vote – 3/1 against. The PC doesn't believe this expanded project to be cost effective. The PC's funds are stretched and supports other projects and events in the village.

C473/24/25 Matters to be brought to the attention of the Council

Chamberlin Close – Clerk to contact solicitor.

Highlight to residents the Chamberlin Close responsibilities.

C474/24/25 Items for next agenda

Chamberlin Close roadway

B Natural grant

Meeting closed 2105hrs.

Date of next meeting: Monday 3rd June 2024.

Village website: www.bildeston.org